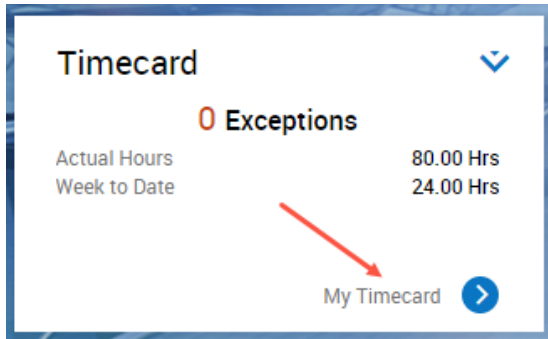
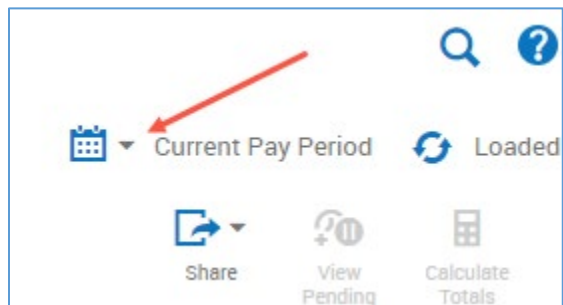


## Dimensions - How to find your weekly wages for hours worked

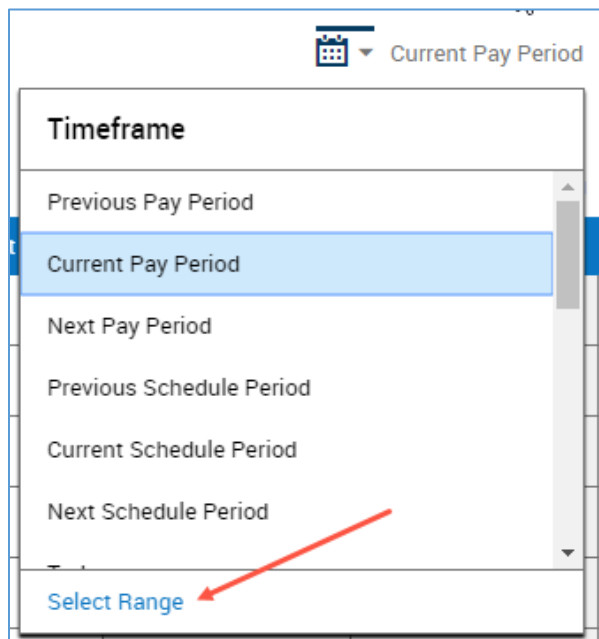
**Step 1** – Open your timecard in Dimensions by clicking on “My Timecard >” on your Timecard Tile.



**Step 2** – Go to the Calendar drop down in the upper left corner.



**Step 3** – Click on the Select Date Range at the bottom of the drop down list.



**Step 4** – Enter the work week you need your earnings for and click on “Apply”.

**Date Range**

Start Date: 03/29/2020

End Date: 4/04/2020

Apr 2020

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Cancel Apply

**Step 5** – Go to the bottom of the timecard and click on the “Totals” word.

Totals ← Accruals

**Step 6** – The third column from the right says “Pay Code” and under that header find the row that says “Total Worked”. (NOTE – if you have many types of pay ie shift, lead, etc you may need to use the scroll bar on the far right to find Total Worked.)To the far right you will see the “Wages” for that week to use.

Pay Code	Amount	Wages
Overtime	0.75	USD12.55
Regular	40.00	USD669.20
<b>Total Worked</b>	40.75	<b>USD681.75</b>
WAOT	0.75	USD6.27
Wrk+Ben	40.75	USD681.75